

Notice of Amendment or Correction of Head Office Address
Alberta Corporation Registered Extra-Provincially in British Columbia

1. Alberta Registration Information

Name of Corporation

Alberta Corporate Access Number

2. Extra-Provincial Registration Information in British Columbia

Extra-Provincial Registration Number (in BC)

Type of Amendment (select one):

- Change Address**
 Address Correction – Error Made by Service Provider / Office
 Address Amendment – Error Made by Client

Name of Authorized Signing Authority

3. Submitting Party Information

Last Name

First Name

Mailing Address

Province/State

Country

Postal/Zip Code

4. Head Office Addresses

Head Office Mailing Address

Province/State

Country

Postal/Zip Code

Head Office Delivery Address

Province/State

Country

Postal/Zip Code

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Name of Authorized Representative

Signature

Title (Relationship to Corporation)

Date Signed

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INSTRUCTIONS

This form is used to complete the updates to the head office addresses of an Alberta corporation extra-provincially registered in British Columbia in compliance with the provisions of the Trade, Investment and Labour Mobility Agreement (TILMA).

- Item 1. Enter the name of the corporation and Alberta corporate access number.
- Item 2. Enter the extra-provincial registration number in British Columbia.
- Select one type of amendment.
- Enter the name of the authorized signing authority (authorized representative).
- Item 3. Enter the full name and mailing address of the submitting party.
- Item 4. Enter the corrected/amended head office address.

The form must include:

- The name of the authorized representative
- Title (relationship to corporation)
- Signature
- Date signed

Corporate Registry Mailing Address

Corporate Registry
Service Alberta
PO Box 1007 Station Main
Edmonton, Alberta T5J 4W6

Corporate Registry Contact Information

(780) 427-7013 (Edmonton area callers)
310-000 followed by 427-7013 (toll-free outside
Edmonton)