

**RETURN THIS FORM TO:**  
 Service Alberta  
 North Field Services  
 3B Commerce Place  
 10155 102 Street  
 Edmonton AB T5J 4L4

**OR**  
 Service Alberta  
 South Field Services  
 301 7015 Macleod Trail  
 Calgary AB T2H 2K6

# Application for Charitable Organizations

Charitable Fund-raising Act

1. Name of Organization	← This is the exact name you will use when soliciting contributions.		
2. Incorporated Name of Organization (if different from Organization)	← If you are incorporated, e.g., ABC Society, enter your exact name as it is registered.		
3. Incorporation Number (if applicable)	← If you are incorporated, enter your number here. Do not use your registration number with the Canada Revenue Agency.		
4. Address of Organization	City	Province	Postal Code
5. Mailing Address (if different from above)	City	Province	Postal Code
6. Address of Head Office (if applicable)	City	Province	Postal Code
7. Name of Applicant (last, first, initials) (must be individual with signing authority)		Date of Birth (year/month/day)	
Position Held in Organization		Telephone Number (include area code)	Fax Number (include area code)

8. List the branches or chapters and addresses (attach an extra page if necessary):

Name of Chapter	Address

← Enter the name and addresses of any chapters or branches that will be making solicitations under the authority of the registration applied for.

**1. Has the applicant signed the form?**  
**2. Is the Statutory Declaration signed?**  
**3. Have you included a cheque for \$60 made out the Minister of Finance?**  
**4. Have you included your solicitation materials (the material you will use to ask for donations)? This must be reviewed with the application.**

9. Identify the objectives of the organization or the purpose of the charitable fund raising (attach an extra page if necessary):

← Be clear when you provide details of your objectives and the purpose of the fundraising.

10. Financial year of organization in which fund raising activities will occur (maximum 12 months):

← Enter your organization fiscal/financial year, e.g., April 1 to March 31.

11. Has the applicant, any director, officer or manager of the organization in the last five years, under the laws of any province, state or country:

	Yes	No
a) been convicted of an offence (excluding traffic violations) under any criminal law or other law in force for which a pardon has not been granted?	<input type="checkbox"/>	<input type="checkbox"/>
b) been the subject of bankruptcy or receivership proceedings?	<input type="checkbox"/>	<input type="checkbox"/>
c) been the subject of a court judgement or writ, or failed to satisfy a judgement or writ?	<input type="checkbox"/>	<input type="checkbox"/>
d) had a business licence or registration refused, suspended or cancelled?	<input type="checkbox"/>	<input type="checkbox"/>
e) been engaged in any business as an owner, partner or director which has been subject to an action under the Unfair Trade Practices Act or the Fair Trading Act?	<input type="checkbox"/>	<input type="checkbox"/>

If the answer is Yes to any of these questions, please provide complete details (attach an extra page if necessary):

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